

Government of the People's Republic of Bangladesh  
Ministry of Social Welfare  
Administration-1  
Bangladesh Secretariat, Dhaka 1000  
[www.msw.gov.bd](http://www.msw.gov.bd)

No. 41.00.0000.016.08.003.19(Part-2).314

Date: 18.04.2024

To : Chief Accounts and Finance Officer  
Ministry of Social Welfare  
Segunbagicha, Dhaka.

Subject: **Ex-Bangladesh Leave of MD SHAHINUR ISLAM.**

Sir,

The undersigned is directed to convey the administrative sanction in favour of Md Shahinur Islam, Probation Officer, Probation Office, Manikganj, Department of Social Services (DSS) under The Ministry of Social Welfare has been granted earn leave (ex-Bangladesh) for travelling to Japan to meet with his wife for 120 (One hundred Twenty) days from the date of commencement of leave. This leave is granted under the following terms and conditions:

- A. He will draw his pay and allowances in local currency and no part of it shall be drawn in foreign currency;
  - B. There will be no financial involvement of the government in this travel;
  - C. He will not stay abroad more than the period approved; and
  - D. The Provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this leave approval.
2. This order has been issued with the approval of the competent authority.

Yours faithfully,

  
Shampa Kundu

Deputy Secretary

Phone: 55100456

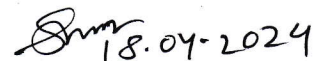
Email: sasadmin1@msw.gov.bd

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Copy for kind information and necessary action (not according to seniority);

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka [Attention: Director (consular) with request to issue note Verbale in favour of the concerned officer].
2. H.E High Commissioner, High Commission of Japan, Dhaka, Bangladesh.
3. H.E High Commissioner, Bangladesh High Commission, Japan.
4. Director General (Grade-1), Department of Social Services, E-8/B-1, Agargaon, Dhaka-1207.
5. Director General, Department of Immigration & Passport, Passport Bhaban, Agargaon, Dhaka.
6. Director, Hazrat Shahjalal (R) International Airport (Civil Aviation) Authority, Dhaka/ Shah Amanat International Airport, Chattogram.
7. PS to Minister, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
8. PS to Secretary, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
9. System Analyst, Ministry of Social Welfare, Dhaka (with request to display in MoSW website).
10. Md Shahinur Islam, Probation Officer, Probation Office, Manikganj.
11. Immigration Officer, Hazrat Shahjalal @International Airport, Dhaka/Shah Amanat International Airport, Chattogram.
12. Accounts Officer, Department of Social Services (DSS).
13. Accounts Officer, Department of Social Services (DSS), Manikganj.

  
Shampa Kundu  
Deputy Secretary